



A Proposed Revision of the Guidance Program of  
De La Salle University-Dasmariñas Based  
on PAASCU Recommendations

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the Faculty of the  
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ABSTRACT

**Name of Institution** : De La Salle University-Dasmariñas  
**Address** : Dasmariñas, Cavite  
**TITLE** : A Proposed Revision of the Guidance Program of  
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**OBJECTIVES OF THE STUDY:**

**A. GENERAL**

Propose revisions on the existing guidance program of De La Salle University-Dasmariñas based on PAASCU recommendations.

**B. SPECIFIC**

1. Determine the profile of the key administrators of De La Salle University-Dasmariñas SY 1997-1998 in term of educational qualifications, years of experience being administrators and the level of training attended related to guidance and counseling.
2. Determine the strengths and weaknesses of the existing guidance program as viewed by the PAASCU accreditors.



3. Determine the recommendations of the PAASCU accreditors with regards to the guidance program of the university.

4. Determine the perception of the key administrators regarding the recommendations of the PAASCU accreditors on the guidance program of the university.

5. Formulate revisions on the existing guidance program of the university based on the analysis of the findings presented in the study.

**SCOPE AND COVERAGE:**

The study was conducted at DLSU-Dasmariñas in Dasmariñas, Cavite from the 8<sup>th</sup> to the 30<sup>th</sup> of May 1998. The report of the PAASCU accreditors was the main basis in formulating the revisions on the existing guidance program of the university. The views of the 14 key administrators who are directly involved in the administration of the university's guidance program were likewise sought.

**METHODOLOGY:**

The descriptive-documentary analysis method utilizing the report of the PAASCU accreditors and the data on the perceptions of the key administrators regarding the PAASCU recommendations on the guidance program of the university were used in this study.

Instruments. The study utilized a questionnaire specifically designed for the study. The statistical tools applied in the study were frequency count and percentage.



**MAJOR FINDINGS:**

1. There were five or 35.71 % of the respondents who had already finished doctorate degree; four or 28.57 % were pursuing doctoral studies and another four or 28.57 % were master's degree holders. Seven of 50.00 % of the respondents had 5 or less than 5 years of administrative experience; two or 14.29 % had 6-10 years of administrative experience; three or 21.42 % had 16-20 years; and two or 14.29 % had 21 or more years of experience being administrators. Ten or 71.43 % of the respondents believed that they were not sufficiently exposed seminars or training related to guidance and counseling.
2. The strengths of the existing guidance program of the university centered on the counseling service and group guidance classes. Camaraderie, commitment and dedication of the Student Personnel Service units that included the guidance counselors were commendable.
3. The PAASCU accreditors had recommended for a closer coordination and linkage among the Student personnel Services units (SPS) and the rest of the Lasallian community. Moreover, they recommended for a review of the organizational structure of the SPS, budget allocation for the guidance program, the salary scale of the guidance counselors, the load of the guidance coordinator, and the ratio of the counselors to the students.



With regards to the guidance services, the accreditors recommended for the strengthening of the research and evaluation services that will guide the changes in school policies, the academic program and services, and the up-dating of the cumulative folder of the students. They also suggested to come up with aggressive strategies to reach out to the alumni.

4. The respondents or the 14 key administrators of the DLSU-D for SY 1997-1998 perceived guidance services as an integral part of the educational process. In this light, being the decision makers, they have agreed that enough attention, support and resources need to be provided for the implementation of each of the guidance services to truly assist the students to develop their potentials to the maximum.

5. Among the proposed revisions for the enhancement of the existing guidance program were: (a) the establishment of closer coordinator among the SPS units; (b) appointment of guidance service coordinators for each of the guidance services; (c) hiring of a clerk/typist for the clerical tasks in the department; (d) provision of equal salary between academic faculty and guidance counselors; (e) provision of enough budgetary requirements to successfully implement the guidance program; and (f) the strengthening of the research, placement and individual inventory services.



**CONCLUSIONS:**

Based on the results of this research, it is concluded that:

1. The top administrators of the university although not sufficiently exposed to training, seminars or workshop related to guidance and counseling, still recognize their invaluable role in the success of the guidance program.
2. Revisions of the existing guidance program of the university was proposed taking into account the recommendations of the PAASCU accreditors and the willingness of he administrators of DLSU-D to support such revisions for utmost student services.

**RECOMMENDATIONS:**

In the light of the findings of the study, the following are strongly recommended:

1. The top administrators of the university who were responsible in the implementation of the guidance program must consider the revisions of the existing guidance program and adapt the Proposed Guidance Program for De La Salle University-Dasmariñas as designed in this study which will be evaluated in order to check on the quality of student services.
2. The key administrators of the university must consider the merit of having an independent Guidance and Counseling Office for truly efficient guidance services.



3. The key administrators of the university who were not fully exposed to training, seminars or workshops related to guidance and counseling must be required to attend such seminars in order to fully understand the different processes that make up a comprehensive and responsive guidance program.





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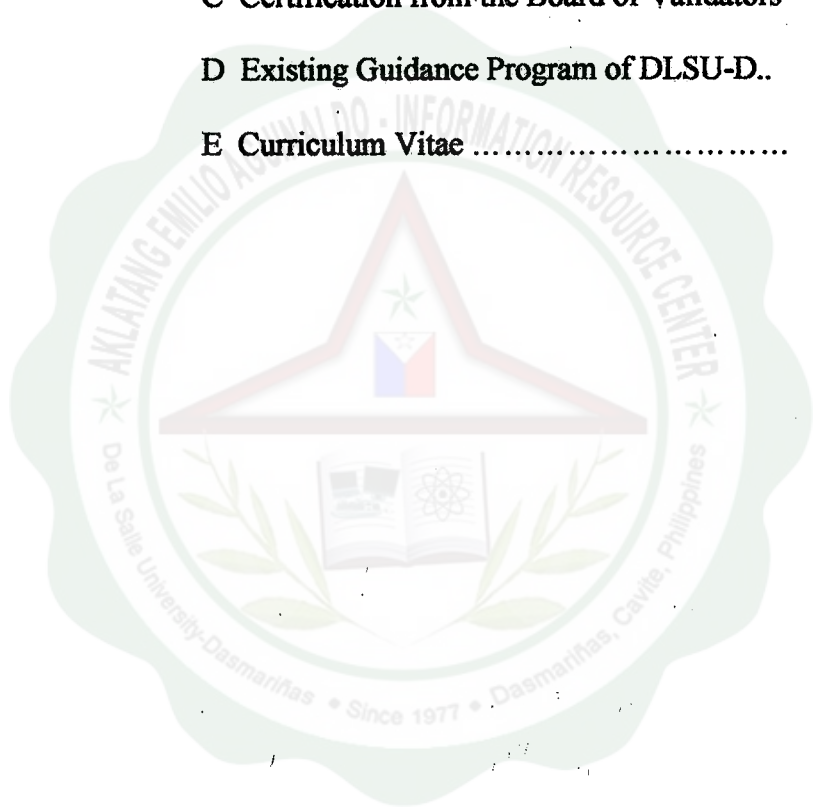
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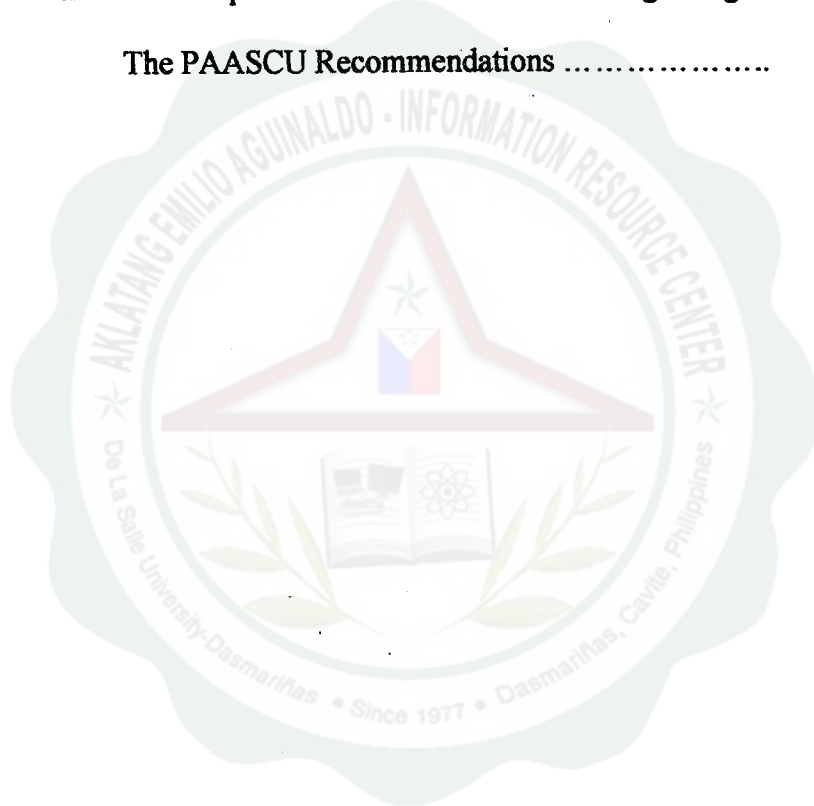
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