



ABSTRACT

Vel Maris School is an educational institution committed to provide quality education based on the trust of values – formation and academic excellence as its contribution to the future of our youth.

Vel Maris performs their enrollment manually. And because of that enrollment process, it consumes much of their time. The enrollees first fill up their registration forms and present the requirements to the enrollment committee or to the faculty staff. These things would normally the cause of the systems slow response time that would mean longer wait for students in line.

Enrollment done manually takes three to four weeks to finish. It includes filling out the registration forms of every student to paying of their fees. Computation of fees is done by the cashier. The cashier, would take time in computing the discounts for cash and semestral modes of payment and with the computation of monthly installment. Siblings enrolled in Vel Maris also have discounts in tuition fee, as the fourth siblings gets to enroll free.

With the observed problems above, the proponents came up with a system software that has a better file management and speeds up the enrollment process.

These proposal aims to give students much ease and comfort during the enrollment period, as well as, their parents, teachers, and school cashier.

This study is limited and focused only with enrolling students and not with matters involving class schedule and sectioning because teachers do this by the opening of classes. This study has no ability to compute grades of students and other things not related to the system.